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Dr. John Tucker, Superintendent

MEDICATIONS AT SCHOOL PARENT/GUARDIAN INFORMATION SHEET

Before medications are administered at school, at least one dose should be given at home 24 hours prior to school administration. This is to ensure there will be no reaction to the medication.

Bring medication in an originally labeled prescription bottle to the clinic. Over-the-counter medications shall be brought to school in their original containers. All medication bottles labels will be checked against the authorization form to make sure they match. Expiration dates will also be checked.

All medications taken at school will be stored in a locked designated area. Nonprescription medications should be in original bottle with current expiration dates.

There will be no medications kept by the student unless by order of the physician due to the prevention of an emergency situation (i.e. inhaler). These cases will be handled on an individual basis. If the physician deems necessary, an "Authorization for Student to Carry a Prescription" form will be completed.

Parents/Guardians shall fill out an "Authorization for Medications" form and also an "Emergency Treatment Information" form on all students receiving medications while at school.

Medication orders that are changed will be brought to the attention of the nurse or principal. The medication bottle should reflect these changes. It is the responsibility of the parent to remove the old bottle from the school.

Medications will be administered only by nurse or trained staff.

Parents will be responsible for dropping off and picking up medications at the end of the school year. All medications not picked up will be destroyed.

In the event of an allergic reaction and/or medication error, appropriate action will be taken.